

## CORPORATE GOVERNANCE AND STANDARDS COMMITTEE DRAFT WORK PROGRAMME

 Treasury Management items – proposed move to Corporate Governance and Standards Committee

**4 June 2015**

Subject	Details of decision to be taken	Decision to be taken by	Contact Officer
Compliance with information Rights Legislation – 2013	Annual report on compliance with Freedom of Information and Data Protection requirements	Corporate Governance and Standards Committee	Vincenzo Ardilio 01483 444053
Responsibility for functions and proposed amendments to the scheme of delegation	<ol style="list-style-type: none"> <li>1. To approve any proposed amendments to the scheme of delegation to officers in respect of executive functions</li> <li>2. To recommend to Council (07/07/15) the noting of the delegation of executive functions made during the 2013-14 municipal year and to approve any proposed amendments to the scheme of delegation to officers in respect of non-executive functions.</li> </ol>	Executive 23.06.2015	John Armstrong 01483 444102
Audit Committee Update	To note the update report from the external auditor	Corporate Governance and Standards Committee	Claire Morris 01483 444827
Annual Governance Statement 2014-15	To adopt the Council's Annual Governance Statement 2014-2015	Executive 23.06.2015	Claire Morris 01483 444827
Internal Audit Plan 2015-16	To consider the internal audit plan for 2015-16	Corporate Governance and Standards Committee	Joan Poole 01483 444854
Summary of internal audit reports October 2014 to March 2015	To consider the summary of internal audit reports	Corporate Governance and Standards Committee	Joan Poole 01483 444854

## CORPORATE GOVERNANCE AND STANDARDS COMMITTEE DRAFT WORK PROGRAMME

23 July 2015 (07 July 2015)

Subject	Details of decision to be taken	Decision to be taken by	Contact Officer
<i>Draft statement of accounts</i>	<i>To note the draft statement of accounts signed by the Chief Finance Officer for 2014-15</i>	<i>Executive 21.07.15 Council July15</i>	<i>Claire Morris 01483 444827</i>
<i>Treasury Management Annual Report</i>	To recommend to Council (July 2015) the noting of the treasury management annual for 2014-15 and approval of the actual Prudential Indicators.	<i>Council</i>	<i>Victoria Worsfold 01483 444834</i>

24 September 2015

Subject	Details of decision to be taken	Decision to be taken by	Contact Officer
Annual Governance Report 2014-2015	To approve the Annual Governance Report for 2014-2015	Executive 29.09 or 27.10 2015	Satish Mistry 01483 444042
Statement of accounts 2014-2015	To approve the Statement of accounts 2014-2015	Corporate Governance and Standards Committee	Claire Morris 01483 444827
Audit Committee Update	To note the update report from the external auditor	Corporate Governance and Standards Committee	Grant Thornton/ Claire Morris 01483 444827
Audit findings report	To note the external auditor's findings and management's response in the Action Plan	Corporate Governance and Standards Committee	Grant Thornton/ Claire Morris 01483 444827
Annual report of the Local Government Ombudsman 2014-2015	To note the Local Government Ombudsman's annual report for 2014-2015	Corporate Governance and Standards Committee	Martyn Brake 01483 444850

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**26 November 2015**

Subject	Details of decision to be taken	Decision to be taken by	Contact Officer
Annual Audit Letter 2014-2015	To consider the Annual Audit Letter and Annual Governance Report for 2014-15	Executive: 24.11.15	Claire Morris 01483 444827
Summary of internal audit reports April 2015 to September 2015	To consider the summary of internal audit reports and progress on the internal audit plan for April – September 2015	Corporate Governance and Standards Committee	Joan Poole 01483 444854
Internal Audit Plan: progress report			
<i>Treasury Management monitoring report April – September 2015</i>	<i>To consider the report monitoring treasury management from April to September 2015</i>	<i>Executive 24.11.15 Council 08.12.15</i>	<i>Victoria Worsfold 01483 444834</i>

**14 January 2016**

Subject	Details of decision to be taken	Decision to be taken by	Contact Officer
<i>Treasury Management Strategy 2015-2016</i>	<i>To recommend to Council the adoption of the revised Treasury Management Strategy and prudential indicators</i>	<i>Executive 19.01.16 Council 10.02.16</i>	<i>Victoria Worsfold 01483 444834</i>

## CORPORATE GOVERNANCE AND STANDARDS COMMITTEE DRAFT WORK PROGRAMME

31 March 2016

<b>Subject</b>	<b>Details of decision to be taken</b>	<b>Decision to be taken by</b>	<b>Contact Officer</b>
Enquiries of those charged with governance	To agree the Committee's response to the external auditor's audit plan for 2014-15	Corporate Governance and Standards Committee	Satish Mistry 01483 444042
Audit Plan	To note the external auditor's audit plan for 2014-15	Corporate Governance and Standards Committee	Claire Morris 01483 444827
Audit Committee Update	To note the update report from the external auditor	Corporate Governance and Standards Committee	Claire Morris 01483 444827

### Unscheduled items

<b>Subject</b>	<b>Details of decision to be taken</b>	<b>Decision to be taken by</b>	<b>Contact Officer</b>
Single Equality Scheme and Action Plan	To review the Single Equality Scheme and Action Plan for 2012-15 (Year 1 and 2)	Corporate Governance and Standards Committee	Martyn Brake 01483 444850
Corporate Risk Strategy	Report on the Council's corporate risk strategy and risk management arrangements	Corporate Governance and Standards Committee	Martyn Brake 01483 444850